

CIR/21/2021-22

Date: 18th February, 2022

Dear Parent

Greetings from Amanora School!

We are coming to the end of yet another glorious academic session with enriching and enduring memories for one and all. We at Amanora, continue to strive in our mission to provide the best possible learning experience along with holistic development for our students.

Parents are requested to clear all pending and outstanding fees for the Academic Session 2021-2022 latest by Monday, 28th February, 2022 for us to initiate **Promotion and Section Bifurcation** of your ward for the forthcoming academic session.

We have appended below a **Discontinuation Form** which needs to be filled (**latest by 28/02/2022**) by those Parents who are desirous of relocating or discontinuing their journey of learning with Amanora School for any other reason. This information will help us in initiating the process of issuing a **Transfer Certificate** to the student. This form will also help us gauge probable vacant seats per grade/section for the Academic Year 2022-2023.

Kindly note that the **Discontinuation Form** can be filled out using any of the below mentioned two options:

Option 1: Kindly fill the Google link (secured via licensed version) to share your request. It may be noted that for **one mobile number only one response will be captured**. In case of a sibling, we request you to fill the link using an alternate mobile number. The link will be deactivated on **1st March, 2022**.

<https://forms.gle/jcS9YFU7zwfKxqYj7>

OR

Option 2: Kindly fill out the **Discontinuation Form** and send a scanned soft copy of the same at the following email address - admissions@amanorashool.edu.in

Please note that the last date of sending filled out **Discontinuation Form** is **Tuesday, 28th February, 2022**.

We would like to take this opportunity to thank each and every parent whose consistent support, faith and patronage have helped us tide over the difficult times.

We once again appeal to the Parents to clear all pending and outstanding fees of the current session latest by **Monday, 28th February, 2022**.

Looking forward to a long and fruitful association as always.

Best regards,

For Amanora School

Madulikka

Madulikka K Sharma
Principal

Discontinuation Form

We, the parents of _____ studying in Grade _____ Section _____ here by intimate that we would like to discontinue our ward's admission in Amanora School for the next Academic Year 2022-2023. We request you to kindly initiate the transfer formalities. We agree to clear all pending dues of our ward by 28th February, 2022.

Date: _____

Father's Name: _____ Signature: _____